

## **WOOL-FM Board of Directors Meeting**

**July 14, 2021**

**Present:** Bill Holtz, , Cheryl Gay Sherwin, John McCann, Gary Smith, Bruce Sterling.

**Absent:** Melissa Berry Brown

Bill called the meeting to order at 6:14 PM.

### **ACCEPTANCE OF MINUTES**

Meeting minutes of 06/09/21 were reviewed. Gary moved to accept minutes as amended, John seconded; motion passed unanimously.

### **TREASURER'S REPORT**

Treasurer's report was reviewed (see attached). Gary is working on a Challenge Grant in hopes of matching the aggregate up to \$5,000 to assist us in installing the new console. Cheryl moved to accept the Treasurer's Report; John seconded, motion passed unanimously. Gary moved to accept the incoming offer of a matching grant for amounts up to \$7500 and to publicize this matching grant, beginning July 25<sup>th</sup>, Cheryl seconded; motion passed unanimously. Gary noted that the tower rent has increased by 3% to \$481.00, as expected.

### **OLD BUSINESS:**

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#### **1. ADMIN AND TECH SUPPORT:**

--EAS: Bruce reported that there is a number of things to discuss. The Form 1 report was submitted. A problem with the EAS CAP Alerts was noticed and we are immediately trying to fix it (Gary is contacting Ira about it). We also need to do a software update of our EAS software before the August test. Gary has contacted Ira about that.

--Signal north of the station seems weaker. We've lost Windsor.

--Studio: Daniel Hoviss is working to repair a problem with the Admin computer. Something has been downloaded onto the computer and needs to be removed. Gary moved that only people doing administrative work should use the Admin computer, Bruce seconded; motion passed unanimously.

--FM Tower Hub- Hoping it will happen soon

--Re-Opening Studio: Round One of the Studio cleanout was a success. Kudos to Gary, John, Cheryl, Bruce, Evan Parks, Josh Goldstein, and Bill. We need to determine next steps... Discussion included Hosts being required to show proof of vaccination to John, in one of

these ways – in person, picture via email (he will then delete the picture), over Zoom, or text. Gary moved that the studio be re-opened by July 20<sup>th</sup> under conditions described and agreed to by in a memo from John McCann, the memo shall include: 1. Host will sign the Covid Log indicating their status every time they enter the studio, 2. Hosts will receive the new door code from John, after providing proof of their completed Covid vaccination (this will be confidential and will not be retained by John or WOOL), 3. Hosts will attach and remove the plastic covering provided by WOOL over the microphone each time, 4. No visitors – only certified Hosts and Hosts-in-Training are allowed in the studio, 5. Hosts must carefully wipe down what they touch, using only approved products, provided by WOOL, Bruce seconded; motion passed unanimously.

## **2. PROGRAMMING:**

--New PSAs? John will send out a list of PSAs to the Board and Board members will record them and send back to John for rotation.

-All Covid PSAs have been removed from rotation.

## **3. MEMBERSHIP**

--Update: A few members to add, once computer update finishes, otherwise it's all up-to-date. Bruce will bring membership forms to Pizza Night.

## **NEW BUSINESS**

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**1. Congratulations** to all Board members on their re-election. Gary moved that the slate of officers remains the same as in the previous term, John seconded; motion passed unanimously.

**2. OHB Pizza Night!** Yes! WOOL Night is Tuesday, July 20<sup>th</sup>, just six days away. Current Work Crew is looking like: Evan Parks, Border Pete, Bill, Pat Boerum (Holtz), Krystyna Marcom, and Jim & Nancy Bannon. Bruce will man the merchandise table.

**3. Public File FCC Online Reporting:** Cheryl submitted the Issues Report to the FCC on July 8<sup>th</sup>.

**4. WOOL Mail and Voicemail Report:** Nothing to report.

Gary proposed adjourning the meeting, John seconded - the vote was unanimous. Meeting adjourned at 8:09 PM.

Respectfully submitted,

Cheryl A. Gay Sherwin

## TREASURER'S REPORT

DATE 7.14.21  
TO: GFCBC Board of Directors  
FROM: Gary Smith, Treasurer  
SUBJECT: June 2021 Activity

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Ladies and Gentlemen,

GFCBC began June 2021 with \$12,548.52 in our Peoples account and \$7582.48 in our Paypal Account for a total of \$20,130.90. We closed the month with \$16,476.93 in our Peoples account and \$2781.47 in our Paypal account for a total of \$19, 257.90 in operating cash. There is a variance of -\$5.45.

Our income and expenses are detailed on the attached P&L report.

There were many comments within the Annual Report and that report should be posted to the document archive at wool.fm.

Respectfully submitted,



Gary Smith  
Treasurer