



Board Meeting Minutes
12 May 2010
33 Bridge Street

In attendance: Dot Read, Bill Holtz, Justin Sterner, Gary Smith, Maya Costley, Dickie Colo.

Meeting called to order at 7:10pm

1. **Minutes From Previous Meetings:** Dot moved, Bill seconded that we accept the minutes from the meeting of April 14 without amendment. Motion passed unanimously.
2. **Financial Report.** A report of income and expenditures in the month of April was presented. Dot moved, Justin seconded the motion to accept the report. Motion carried
3. **Old Business:**
 - a. Printed Program Schedule: The schedule is nearing completion. All eight underwriting spots are now sold to the following sponsors: The Current, The Colonial Theater, James Heating, Chroma Technologies, Bensonwood Homes, LaValley Building Supply, a group supporting the Bellows Falls Farmer's Market.
 - b. Training: Don is training Chris Knowlton, Dickie is contacting Effie Michot for training. Bill is nearly done training Pete Smith but still needs more work. Mark Edson is finished training Travis Adams and we are awaiting show info and scheduling for Travis.
 - c. Programming:
 - a. Awaiting info RE Travis Adams.
 - b. *Emerging Artists Hour* Thursdays 9pm. Automated select library of emerging artists currently provided by Dickie and Gary
 - c. *Specialty Hour:* Revolving pre-produced hour of shows programmed by Gary. These shows include programs produced by Battery Radio in Newfoundland, shows from the Pacifica Vault, and other shows of interest. Currently airing biographies of Quentin Crisp, Emma Goldman, James Baldwin as well as *The Acoustic Environment of Elizabethan England, Survivor, Twinstore Tales*
 - d. Merchandise: Shirts are back in stock. Justin reports he can get 72 hats for \$5.00 each. Will order.
 - e. Automation: Discussion of automation and the expansion of the existing library.
 - f. Underwriting: No new underwriting. Gary has not yet contacted Cota and Cota.
4. **New Business**
 - a. Reading May 13. General discussion of responsibilities for the Reading on May 13. RSVP is slow. Discussion of the \$2000 Challenge Grant and lack of response to same.
 - b. Annual Meeting and Block Party: June 26 Discussion of Annual Meeting, elections.
 - c. Block Party: Continuing discussion of Block Party. Bands: 84 Sheepdog, Weistronauts, The Loose Few, Jan and Mike, Megan Avila. Gary will contact Roger Riccio at the Chamber of Commerce to confirm this date is still open.
 - d. The Spanky Payne Show: Discussion with John Ellis, Jr. Mr. Ellis didn't show up for his scheduled meeting with the Board about his show. The Board considered the case and after discussion (see attached brief) determined the best decision would be to cancel the show and refund Mr. Ellis's membership and host fees.

- e. Heather Lane ends her employ this week and a card and gift were arranged for delivery to her.
- f. Kristen Fehrenbach The new administrator in the expanded office position is Kristen Fehrenbach who will take over bookkeeping and some amount of grant writing in addition to the items in the previous job description. A full job description is attached. Salary and hours were discussed and are not included in these minutes.
- g. Key Codes: The key codes will change this week in response to the turnover in staff and hosts. Dot will notify the hosts of the change.
- h. IRS Form 990N: Gary filed form 990N.
- i. Downstreet Café: They are looking to broadcast their new open mic series live. Gary has contacted them to offer that they get training and begin engineering these events themselves. No further communication.

5. Next Meeting: Wednesday, June 9, 2010, 33 Bridge Street.

6. Motion To Adjourn: Dot moved, Justin seconded the motion to adjourn. Motion carried and the meeting was adjourned at 8:55pm.