



**Programming Committee Meeting
6 December 2006**

In attendance: Gary Smith, Jon Cohen, Linda Simoneaux, Bob Skold, Melinda Underwood

1. **Minutes** from last meeting 4 October 2006 were read. Jon motioned to accept them. Melinda seconded. Motion passed unanimously.
2. **Program Coordinator's Report:**
 - a. **Bob reported on new shows and show changes.** He'll email a report in writing to committee for inclusion in the minutes. In brief:
 - i. Two Limoges shows were combined into one and rescheduled
 - ii. Center of the World: Africa was rescheduled
 - iii. Cliff Peters was scheduled
 - iv. B Side was extended
 - v. Compass School resumed Monday show
 - vi. Noel Villers was taken off schedule.
 - b. **There was general discussion about hosts missing their shows** and how the committee should handle this. The following recommendations were made by the committee:
 - i. The Programming Coordinator (PC) should write a memo to the hosts which goes to all hosts by email (or USPS if no email) and will be posted by the console, reminding hosts to contact the PC if they'll be missing a show and endeavor to find a replacement.
 - ii. Trainings should emphasize that regular attendance is important to having a show on WOOL and there is a procedure to follow when a host needs to miss a show. This information is already in the manual but, according to the committee members who have been through training, was not a significant component of the training process.
 - iii. The committee will ask Charlene Peavey to review the Station Log and compare it to the Program Schedule to learn who is and who is not doing their shows regularly. This information can be reviewed at the next Programming Meeting.
 - iv. Melinda & Linda volunteered to host monthly Host Meetings to build a greater sense of community among hosts and improve overall communication. Though Friday Artwalk was suggested as a time for these meetings, there was some worry that Fridays are difficult for many people. A later recommendation of schedule will be made by Melinda.
3. **New shows in automation:** Two new shows were submitted for approval to be included in the automation. Gary explained the shows and moved that they be accepted. Bob Skold seconded. Motion passed. The shows are as follows:
 - a. *Commentary* is requested (by Tony Elliott) to air at 5pm on Monday and Tuesday and 8pm on Wednesday. There were conflicts and this schedule is being rethought by Tony. Synopsis: These are 5-minute commentaries by just about anyone. If nothing local is produced, Tony will find things to fill the time.

- b. *UN Radio News* was placed in the automation by Tony Elliott and is a 10-minute program. Where there is no other programming, it's currently airing weekdays at 9am and weekends at 6pm.

4. **Legal IDs:** President Dot Read emailed to ask that the committee contemplate the spate of non-approved IDs that hosts are currently airing and which stray from the approved "WOOL-LP Bellows Falls" station ID that is approved by the FCC. General discussion about how to rectify this followed. It was agreed that information about this and a reminder of regulations will be included in the memo to Hosts mentioned in **b (i)**, above.

5. **Equipment loss:** Discussion of the disappearance of two pair of headphones. Information was provided to the effect that one pair has now been returned and had been packed up mistakenly by a Host when leaving. Second pair may or may not still be missing. Needs verification.

6. **Podcasts:** at the last board meeting there was discussion about opening up the airwaves to a limited type of podcast, created by our membership, and uploaded to the servers by hosts who are not trained in the technical aspects of running the station but who have been given information about WOOL's rules and regs. It is hoped that this addition to WOOL Programming will increase membership & make our signal more available to creators of content.

General discussion of the concept raised two questions: 1. How is this any different from the current uploading of shows? 2. How will this idea be marketed.

- a. Bob made the point that these are very similar to any other upload that a Host does though it was pointed out that perhaps training for these new "Podcast Hosts" could be tailored to training in WOOL regulations and not so much of the hands-on technical work. Also, instead of being push-loaded to WOOL servers, these Podcasts will be pull-loaded by WOOL servers, decreasing access to the servers by Podcast Hosts and eliminating need for passwords.
- b. Committee agreed to contemplate ways to market this idea to the public and engage in further discussion at the next Programming Committee meeting.

7. Other business:

- a. Melinda recommends that WOOL host a CD/LP sale as a benefit for the station. The committee liked this idea and Melinda will pursue it further and report back to the committee about a structure and date for this event.
- b. Jon Cohen volunteered to arrange one fundraiser event in the coming months and will report back to the committee at the next meeting with his idea.

8. Motion to adjourn: Linda motioned to adjourn. Gary Seconded. Motion passed and meeting was adjourned at 8:05pm.

(attach Program Coordinator's Report from Bob Skold)