

Draft Minutes of the January 11, 2006 Programming Committee Meeting

Attending: (Members eligible to vote are identified with asterisks)

David Liebttag *
Gary Smith *
Dorothy Read *
Kristin Coates

Call to Order

Agenda Item: Review minutes

The minutes of the December 14 meeting were approved.

Agenda Item: Programming Coordinator's Report

We had a lengthy discussion about the process of bringing members on board as hosts. We agreed that we have a process defined, but it is not always being followed. Dorothy moved that the programming committee will not schedule shows for hosts for whom we do not have complete applications which show they have paid their dues, gone through training, and been certified. Gary seconded the motion. It passed unanimously.

David volunteered to try to gather the necessary information to assure that existing hosts have provided dues, indemnification and parental authorization forms.

Gary moved that the programming committee recommend to the board that they thoroughly review the training process and try to find a way to have more people training. The motion was passed unanimously. David said he would write a letter to the board.

Agenda Item: Request for times not on the hour or half hour

We reached unanimous consensus that we will only schedule shows on the hour or half hour.

Agenda Item: Request by Don for more time slots

We had lengthy discussion about this topic.

We agreed that no single person should have so much time on the schedule that he or she dominates listeners' impressions of the station.

We discussed whether we should have a policy that clearly defines limits on the amount of time hosts may schedule. We were not able to agree on what that policy should be, or even whether we should have such a policy. Dorothy moved and everyone agreed that we table the discussion.



Report of Programming Coordinator

To: Programming Committee

From: Gary Smith

Date: 01.11.06

A. SCHEDULED, CHANGED, OR CANCELLED SHOWS

1. SCHEDULED

Host: Matthew Broad

Title: Musical Influences

Timeslot: Monday 8:30pm-10:00pm

Show Type: Music

Blurb: TBA

2. SCHEDULED

Host: Rick Cowan

Title: TBA

Timeslot: Sunday 3:00pm – 4:00pm

Show Type: Music & Comedy

Blurb: Oldies mixed with comedy. Examples of the comedians he will feature: David Sedaris, Firesign Theatre, The Capital Steps. He will be careful to avoid material that would conflict with WOOL content guidelines.

3. CANCELLED

Host: Jessica Reeves.

Title: Stuff I Like.

Timeslot: Monday 9:00am – 10:00am

Show Type: Music

Reason: Too difficult to make morning slot. Will look for another slot.

4. CANCELLED

Host: Wade Kemp.

Title: Spotlight

Timeslot: Monday 8:00pm-10:00pm

Show Type: Music

Reason: Wade got a new job that conflicts with show schedule. Will look for a new slot once he's settled into his new job.

5. SCHEDULE CHANGE

Host: Chris Ferrara.

Title: Night Flyer

Timeslot: Sunday 10:00pm-11:30pm

Show Type: Music

Change: Chris has cut his slot back to 90 minutes for personal reasons. Formerly his show aired until midnite.

6. SCHEDULED

Host: Linda Simoneaux.

Title: Center of the World: Africa

Timeslot: Monday 1:30pm - 2:30pm

Show Type: Music

Blurb: Center of the World: Africa: Features vintage and current recordings of African music, traditional to pop, from all over the continent.

7. SCHEDULED

Host: Nina Simoneaux & Mariah Edson.

AKA: Gnatz & Sazuka

Adult Supervisor: Linda Simoneaux

Title: Random Fandom

Timeslot: Wednesday 5:00pm -6:00pm

Show Type: Music

Blurb: an hour of Japanese music, including Pop, Rock, Electronica, Metal, Hip Hop, and more, with hosts Gnatz and Sazuka

8. SCHEDULED

Host: Josh Powers.

Title: TBA

Timeslot: Sunday 10:00pm- Midnight

Show Type: Music

Blurb: TBA (Josh doesn't have email so we're awaiting his blurb in writing.)

9. SCHEDULED

Host: Kindle Farm Students: Richard Kennett, Josh Mayhew

Adult Supervisor: Andy Puchalik

Title: Keepin It Real

Timeslot: Monday Noon – 1:30 pm

Show Type: Music

Blurb: TBA

10. SCHEDULED

Hosts: Compass Students: Dyllon Nardino, Wilson Schreiber, Cal Glover-Wessel

Adult Supervisor: Ron Bos-Lun

Title: TBA

Timeslot: Monday 2:30pm-4:00pm *

Show Type: Music

Blurb: TBA

[**NOTE:** This Group of Compass Students may have ended their participation at WOOL. Martha is their contact and has been coordinating their involvement and I am waiting for Martha's report on this status.]

[NOTE FROM MARTHA:** At the most there are two Compass groups per week on Mondays and Tuesdays. They arrive at 2:30 pm and must depart between 3:45 pm - 3:50 pm. **They program, once certified, from approximately 2:40 pm until 3:40 pm.** As groups and students I ask them to take 10 minutes to sign in, check the board, and prepare themselves for their program. I also ask they take 10 minutes at the end of the program to ensure the station is left in good order with all the logs signed properly. Currently there is no adjacent programming disturbed by this arrangement. When the time comes that this is a significant problem I feel confident that programming will deal with it appropriately.]*

11. SCHEDULED

Host: Compass Students: Noam Shapiro, Sarah Schreiber, Melissa Silva

Adult Supervisor: Martha Schmidt

Title: TBA

Timeslot: Tuesday 2:30pm-4:00pm*see Note From Martha, above.

Show Type: Music

Blurb: TBA

12. There is a third group of Compass Students: Jacob Kilburn, Kyle

Tansley, Keegan Crocker, Kristi Rumrill

Adult Supervisor: Christopher Lievens

[**NOTE:**These students may have assumed the timeslot of the Monday Group (2-4pm) Awaiting more information from Martha.]

13. SHOW CONTINUING!!

Host: Nancy Stefanik

Title: Kids On Air

Timeslot: Tuesday 7:00pm – 9:00pm

Show Type: Music

[NOTE: Nancy has asked to keep the show active since there is renewed student interest and a possibility of a new Adult Supervisor. Nancy writes: *"I had some discussions last week with some of the new WOOL trainees about the Kids On Air timeslot on Tuesdays and there seemed to be some interest in taking a somewhat of a collective approach to it. I hope to firm things up in the next week (as they find out if they "pass the test"). So for now, please consider that some variation of Kids On Air will continue and we'll provide any new specifics (names of other kids and adult supervisors involved) as soon as they are firmed up."*]

B. REQUESTED SHOWS:

Don Malcom has requested several more shows. I have told him that we would discuss his requests at the Programming Committee Meeting this week. I have not scheduled these shows pending discussion. Don writes:

"I would like to have the 3:00 to 4:00 PM spot on Sunday to continue my classical program. The Nutrition show is on 2:00 to 3:00 and I could come back after that for the one hour before Ed Perry.

My other choice would be to use the Monday and Wednesday Midnight hour from 12 to 1 for two more MidNite Moods programs in addition to the Tuesday Thursday ones."

C. More Hosts To Come

There are several other certified hosts who have not yet requested timeslots but will certainly do so shortly. The list of certified trainees is in transit from Jessica to Programming. This process will be made more streamlined if the recommendations below are followed by everyone.

D. More Trainees:

Martha Schmidt lists the following people, still in line for training. As of today's date I do not know which of these has begun or completed training:

Ethan Haddad.
Justin Dean
Reese Lester
Asha Costley-Bupp
Bob Skold
Lucas Thompson
Wendy Mathews
Bill Mammone
Jeff and Jeanna Foote, and college-aged son,

Comments:

We've had a number of changes in recent weeks as Hosts juggle their personal, professional, and WOOL schedules. We've lost a couple great Hosts this week (Jessica and Wade) but both hope to be back on the air when they work out the scheduling issues.

In general, the training and scheduling of prospective hosts is going well. I have some problems in coordinating these activities, however. I need to reiterate in this report our procedure:

The Procedure

1. Trainees must be members and have paid their fees BEFORE receiving training.
2. They must complete the relevant sections of the Program Host Application (PHA) and submit it, with evidence of payment if necessary, to Jessica Reeves.
3. Jessica will supply the PHA to the training committee who will:
 - a. Schedule the training
 - b. Complete the sections of the PHA relating to training
 - c. Sign the PHA to certify the completion of training
 - d. Resubmit the PHA to Jessica for inputting into the database.
 - e. Provide all appropriate docs (indemnification forms, parental approval forms, adult supervisor forms) to Jessica before she can forward the requests to Programming.
4. The applicant then contacts the Programming Coordinator with requests for timeslots, gleaned from reviewing the programming schedule at www.wool.fm/programmingschedule.html
5. Jessica transmits the PHA to the Programming Coordinator who needs this document to confirm:
 - a. Payment
 - b. Membership
 - c. Training Certification
 - d. Show Title, Style, Host AKA, Show Blurb, Requested Timeslots
6. The Programming Coordinator then assigns a timeslot in consultation with the Prospective Host and gives the new Host instruction in unlocking the lockboxes. The combination is provided to the Host at this time.

7. The timeslot is then quickly entered on the Programming Schedule with all the pertinent information including Show Title, Host AKA, and Blurb, all of which is available to the Web person from the Program Host Application.
8. The Host begins his or her show.

There should be no deviation from this procedure, really, but in actuality it's been rarely followed.

In particular, the dealings with the schools are troublesome because the Hosts are only accepting the timeslots short-term and the names of each successive group of hosts is not being mapped in an efficient or acceptable way. At the moment, the two participating schools have established timeslots and have supplanted training in these slots with actual shows.

I have the following recommendations to make:

1. The schools should follow the same procedure as all other hosts in reserving their timeslots and certifying hosts.
2. A thorough review of the student memberships and training needs to be conducted so that it can be confirmed that all students currently on the air are paid in full and certified.
3. All student PHAs need to be signed by the relevant coordinators.
4. All Parental Approval Forms need to be verified before students can BEGIN training. All Indemnification Forms should be reviewed.
5. All Adult Supervisors should have signed the Adult Supervisor Agreements and these should be readily available for review in the files maintained by Jessica Reeves.

Respectfully submitted,

Gary Smith
Program Coordinator

PROGRAMMING SCHEDULE

[HOME](#) | [LISTEN](#) | [ABOUT WOOL 100.1FM](#) | [CONTACT WOOL 100.1 FM](#)

THIS PROGRAMMING SCHEDULE IS A WORK IN PROGRESS. AS OUR HOSTS TAKE TO THE AIR THE SCHEDULE WILL GROW AND CHANGE. KEEP LISTENING!
CLICK ON LINKS TO LEARN MORE ABOUT THESE SHOWS.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
6am-6:30am								6am-6:30am
6:30am-7:00am								6:30am-7:00am
7am-7:30am								7am-7:30am
7:30am-8:00am	<p>Statehouse Conversations For nearly a decade, co-hosts Michael Obuchowski and Suzanne Groenewold have brought State House Conversations to the homes of cable viewers in the Greater Falls area. Now it's coming to WOOL 100.1 FM Bellows Falls. The talk show introduces listeners to Vermont state government officials throughout the year. STARTING 1/7/06 REPEAT OF SATURDAY'S SHOW</p>					<p>Stephanie Montgomery <u>Memoir Café Archive</u></p>		7:30am-8:00am
8am-8:30am								8am-8:30am
8:30am-9:00am	<p>Democracy Now</p>	<p>Democracy Now</p>	<p>Democracy Now</p>	<p>Democracy Now</p>	<p>Democracy Now</p>	<p>Statehouse Conversations For nearly a decade, co-hosts Michael Obuchowski and Suzanne Groenewold have brought State House Conversations to the homes of cable viewers in the Greater Falls area. Now it's coming to WOOL 100.1 FM Bellows Falls. The talk show introduces listeners to Vermont state government officials throughout the year. STARTING 1/7/06</p>	<p>Statehouse Conversations For nearly a decade, co-hosts Michael Obuchowski and Suzanne Groenewold have brought State House Conversations to the homes of cable viewers in the Greater Falls area. Now it's coming to WOOL 100.1 FM Bellows Falls. The talk show introduces listeners to Vermont state government officials throughout the year. STARTING 1/7/06 REPEAT OF SATURDAY'S SHOW</p>	8:30am-9:00am
9am-9:30am								9am-9:30am
9:30am-10:00am								9:30am-10:00am
10am-10:30am	<p>Stephanie Montgomery <u>Memoir Café Women Writing Stories From Their Lives</u> <u>Memoir Café Archive</u></p>		<p>Training Sessions [automated feed]</p>	<p>Training Sessions [automated feed]</p>				10am-10:30am
10:30am-11:00am								10:30am-11:00am
11am-11:30am								11am-11:30am
11:30am-12noon	<p>From Pacifica Radio Network <u>Flashpoints</u></p>	<p>From Pacifica Radio Network <u>Flashpoints</u></p>	<p>From Pacifica Radio Network <u>Flashpoints</u></p>	<p>From Pacifica Radio Network <u>Flashpoints</u></p>				11:30am-12noon
12noon-12:30pm								12noon-12:30pm
12:30pm-1:00pm	<p>Keepin' It Real Kindle Farm</p>							12:30pm-1:00pm
1pm-1:30pm								1pm-1:30pm
1:30pm-2:00pm	<p>Linda Simoneaux Center of the World: Africa Features vintage and current recordings of African music, traditional to pop, from all over the continent.</p>	<p>Martha Schmidt The Weekly Bleat</p>	<p>Country Christian DJ RF Spinning Pop & Gospel CD's and talking about Christian up-coming events, artists, and issues.</p>	<p>Jim Baldwin Jimmie Jazz This show will focus on dance music and jazz of 1920 to 1945. I will be playing other types of jazz at times as there are 58 different kinds. Also, there will be occasional excursions into nostalgia, humor and oddities</p>			<p>Eric Phillips The Classical Alternative Classical compositions from the past 100 years by the world's greatest composers played by the most current symphony orchestras and conductors.</p>	1:30pm-2:00pm
2pm-2:30pm								2pm-2:30pm
							<p>Luise Light Nutrition</p>	

