

Minutes

WOOL-FM BOARD

September 12, 2005

7:00 PM

Studio, 33 Bridge Street, Bellows Falls

Meeting called by: Dot Read

Type of meeting: Board Meeting

Facilitator: Dot Read

Note taker: Bob Ross

Attendees: Dot Read, Gary Smith, Bob Ross. Tony Elliott, Don Malcolm, Anna Bowler, David Leibtag, Ken AuClair, Anneke Toomey,

Agenda Topics

MINUTES – Called to order. Discussed minutes August 8, 2005 as submitted by Martha Schmidt. Gary moved/ Don 2nd . Approved unanimously. Gary will post.

EXECUTIVE SESSION - Board went into executive session @ 7:16. Don moved /Bob 2nd . Approved unanimously. Out of executive session @ 7:47.

PROGRAMMING COMMITTEE REPORT – Recommendations delineating changes to manual were submitted by programming committee for review. Tony moved/Gary 2nd . Approved unanimously. They will become effective immediately and copies of the changes will be left at the station until a revised manual is printed. David Leibtag was ratified as chair of the programming committee. Tony/Gary. Approved unanimously. Board clarified programming committee role and authorizes Programming committee to receive and take corrective actions regarding station policy complaints on behalf of the board. Tony/ Bob. Approved unanimously.

FACILITIES COMMITTEE – Ken AuClair gave report on setting up and organizing the facilities committee. He went over a priority list that he & Bill Mammone prepared and reviewed at the studio with Bob Ross. He and Bill Mammone have volunteered to be the co-chairs of this committee and act on the items on the list. Approved unanimously by board.

YOUTH POLICY – Both Kindle Farm & Compass School have expressed interest in adding training for radio shows to their curriculum. A possible policy for consideration would encourage an institutional membership rate for schools. It was suggested that we consider allowing schools and other institutions to join at a set fee to be determined. Currently, individual student memberships are only \$10 and an adult membership is \$25, both of which include training at no cost. It was agreed that all school in-studio training sessions will be limited to one adult per three students. Larger groups would require a 2nd adult member to be responsible and help with the trainings.

UPDATES FOR TRAINING MANUAL – Committees will send any necessary manual revisions to Gary to clean up. Gary will send the new file to Bob for printing at his office, as updated copies are required for the trainings. One copy of the most current manual will reside at the studio.

FCC REPORT – Bob will follow up and file 303-S before December 1, 2005. He will send out the wording of the on-air statement required by the FCC to the board and programming committee.

TREASURERS REPORT – Tony submitted report. Dot moved/ Don 2nd. Approved unanimously.

RESIGNATION – Board acknowledged the tremendous contribution Anneke has made to the station and regrets her resignation from the board. Her resignation was reluctantly accepted by the board with much thanks. The board will seek out a new member to fill her place.

FUNDRAISING COMMITTEE REPORT – Anneke presented quotes for t-shirts and bumper stickers to use for new membership drive. Plan is to offer them as incentives for new members – free sticker with general or student membership. Free t-shirt with \$100 membership or sell in gazebo for \$2 & \$25. Move to authorize fundraising to spend up to \$850 to print 100 T-shirts and 1000 bumper stickers. Tony/Gary. Unanimous. They will forward proposed designs to the board before ordering.

PROGRAMMING COMMITTEE -

- A. Pre-empting Policy adopted as presented.
- B. WOOL on-air announcement policy accepted by board.

Tony/Gary moved. Unanimous approval. Copies of the approved policies will be added to the manual and files at the station.

C. Underwriting policy brought up and discussed with request that board to think over. Will be discussed again at a later meeting.

TECH REPORT – Tony discussed new music server that will be built. Probable cost will be around \$1500. Dexter will be building an initial test server to install, hopefully within the next month.

1. Shelving has been installed at the station with one additional shelf still to be delivered.
2. Organization of our collection – Bob demonstrated Music Collector. He purchased a studio license for our use and received written permission from the developers to use the license on multiple computers for our studio cataloguing. It appears an easy-to-use cataloguing system that was well received. Bob volunteered to adapt the system to meet our needs, once they are defined by the Tech & Programming committees.

COMMUNICATION ISSUES – List Serve will be used by board & committee chairs to communicate with interested parties. There will be occasional general announcements from PR that will go out to the entire list.

Gary will finish message board that will enable chats by all membership & link from the website.

Bob moved to adjourn. Gary 2nd. Meeting adjourned at 10:45 PM

Special notes: Next regular board meeting will be October 10 , 2005 @ 7:00 PM.