

Minutes

WOOL-FM BOARD

July 25, 2005

7:00 PM

Studio, 33 Bridge Street, Bellows Falls

Meeting called by: Dot Read

Type of meeting: Board Meeting

Facilitator: Dot Read

Note taker: Bob Ross

Attendees: Dot Read, Gary Smith, Bob Ross. Tony Elliott, Don Malcolm,, Anneke Toomey, Ezra Veitch
Tom Abare, Martha Schmidt, Nancy Stefanik, David Leibtag, Jim Baldwin

Agenda Topics

MINUTES - Discussed minutes of July 11, 2005. Approvals tabled until next meeting subject to review of all notes. Tony moved, Anneke 2nd.

TREASURERS REPORT – Report will be filed for August meeting.

PR ISSUES – Webmaster reports to PR and all committees feed updates to both the Webmaster and to Bob (PR). Monthly Newsletter or as needed as main correspondence to membership sent from PR committee. If anything requires immediate dissemination, email or call Bob will info. Gary mentioned the possibility of LPFM and WOOL appearing in an article in December issue of Spin Magazine. Will know in a few weeks.

FUNDRAISING PLAN - Anneke will contact people who were recommended at the luncheon to see if any are interested in joining committees.

GENERAL MEMBERSHIP ISSUES: - People who purchase membership now only have it for 5 months. No more founding memberships. Membership levels to be redefined.

WEBSITE: Gary filed report. The website is updated and current to the present time.

Discussion of what we want our next site to be when we have more programs and activity at the station.

Suggestions included music playlists posted, links to individual DJ sites, DJ email links from their spot on the calendar, a useful and easy-to-update calendar, a place for easy PSA submission, news & music links, and info on becoming a WOOL DJ. Suggested that we define site goals further and bring in other community members with web experience to work with Gary. New web design program has already been ordered from TechSoup.

TESTING.

What are the policies for testing? Testing policy approved at last meeting was reviewed and corrected. Verbal tests & open book tests are both allowed.

TRACKING - Proposed tracking form shown and discussed. The purpose is to avoid training before people have joined GFCBC and to monitor other information. Will be used to track info from membership through training and finally on to the programming committee for show scheduling. Will be printed and used as presented for now. As other needs are understood, the form will be refined as needed.

It was noted that some additional training programs and sessions are seriously in need. Trainings have happened in an unscheduled way and we need to keep better track of who is being trained. The revised tracking form will be used starting now. Also suggested was that training sessions 1 & 2 should be help at different times to avoid confusion.

COMMITTEE STRUCTURE – Decisions agreed to at July 11 meeting were discussed again so that everyone present had a better understanding of procedures. Some committees will require more detailed description of roles and duties as we move into next phase.. Five day meeting notification procedure, budget request policy and committee submission of action items clarified.

COMMITTEE LUNCHEON

Anneke reported on successful luncheon at the Women’s Club and has list of people that she will speak to about involvement in committees

TECH – Authorization to purchase or reimburse for five tech items on list submitted by Tony – Approval authorized for up to \$1870. Tony/Ezra 2nd. Unanimous approval.

Tech meeting on Wednesday to refine system for remote broadcasts.

BUILDING SECURITY – Complaints have been received from other tenants about unattended children entering the building with security codes. Landlord has concerns. Discussion of mag stripe key card system and others followed. Consensus was that we will work with landlord & other tenants to secure the building - either new locks or a high tech security system. Gary will investigate cost of ADT system and Tony will bring up Webcam idea at Tech Committee meeting.

FCC AUTHORIZATION – Board authorizes Bob to serve as the authorized official of GFCBC to file the FCC 319 form. Moved by Tony/Gary 2nd. Unanimous approval.

Tony/ Anneke 2nd moved to adjourn. Meeting adjourned at 9: 50PM

Special notes: Next regular board meeting and special meeting will be August 8 , 2005 @ 7:00 PM.