

# Minutes

## WOOL-LPFM GENERAL MEMBERSHIP & BOARD

June 13, 2005

7:00 PM

Studio, 33 Bridge Street, Bellows Falls

**Meeting called by:** Dot Read

**Type of meeting:** Board Meeting

**Facilitator:** Dot Read

**Note taker:** Bob Ross

**Attendees:** Dot Read, Gary Smith, Bob Ross. Tony Elliot, Wade Kemp, Anneke Toomey, Ezra Veitch, Martha Schmidt, Nancy Stefanik, Donald "Cuzzin' Isaac" Malcolm, Anna Bowler, Kristen Coates, Jim Baldwin, Tom Weiss

### Agenda Topics

MEETING OF GENERAL MEMBERSHIP & BOARD called to order by Dot at 7:05 PM.

MINUTES - Minutes of special meeting of March 26, 2005 and this meeting will be available at the annual meeting.

BYLAW REVISIONS –Dot read revisions to bylaws to all the WOOL radio members in attendance. The goal is to amend the bylaws to determine that a quorum for election will now read “majority of those members present.” Also recommended for addition to the bylaws – “The election process will allow for nominations from the floor for write-in candidates for board members. Both nominator & candidate must be current members. A space will be included on the ballot for write-in candidates. Votes for write-in candidates who have not been nominated following this procedure will not be counted.” Tony moved/ Donald Malcolm 2<sup>nd</sup>. Bylaw revisions approved unanimously.

OTHER BUSINESS FOR GENERAL MEETING – Don Malcolm announced that he just became a great grandfather. ADJOURNMENT - Wade moved/ Ezra 2<sup>nd</sup>. General membership portion of meeting was adjourned at 7:30.

## JUNE BOARD MEETING

MINUTES - Discussed minutes of May 9, 2005. Minor wording changes. Wade moved/Anneke 2<sup>nd</sup>. Approved unanimously. Bob will send to Gary to post

TREASURERS REPORT – Tony submitted report. Still a small amount of money in the account. All purchases with PO's have been paid. Bob moved/Anneke 2<sup>nd</sup>. Approved unanimously.

FUNDRAISING COMMITTEE REPORTS- Two letters have already been sent out to follow-up on unpaid memberships and organizational members. Nancy will send out more letters within the next few days to try to get additional money and memberships. Martha suggested a donation flyer be included that could also be used with the kiosk solicitations. Anneke will try to take over leadership of fundraising if someone will take over her tasks as membership clerk.

PROGRAMMING COMMITTEE REPORT- Gary reports that we've already received some PSA's. They should be limited to 30 seconds (or 60 max). Must run 2 per hour and need to have a local tie-in and a local contact, whenever possible. We will have a box of cards with available PSA's to read or some already taped. We are required to keep an FCC log and will try to set up a digital format for the log. Tony requested that we weave in some of the Pacifica programming.

### FACILITIES AND EQUIPMENT COMMITTEE -

33 BRIDGE STREET SPACE – Dot has sent out a proposed lease for us to review before next meeting.

GARY EQUIPMENT LEASE- Gary has prepared a lease document for the lease of equipment residing at the studio. Tony moved/Ezra 2<sup>nd</sup> that we authorize Dot to sign document on our behalf. Unanimous approval.

NOMINATING COMMITTEE – Applications for Board Candidates form was sent out with seven responses. Ballot has been prepared. Martha volunteered to take nominations from the floor, introduce the candidates

TRAINING COMMITTEE REPORT- Gary prepared a written exam to certify DJ's. There will be some training over the course of the summer. Trainee list is posted on the center board in the studio. Wade & Gary will evaluate trainees before they are permitted to go on the air. Some time will be scheduled for a basic orientation about general station information.

MEMBERSHIP REPORT – Anneke needs money for postage and ink cartridge. Ok'd by consensus. 119 individual members. 13 organizational members. 9 cash-in-kind donors over \$250.

FACT REPORT – Martha & Bob met with the FACT board at their June 1 meeting, We must submit bills to FACT before June 30<sup>th</sup> so that they can close out their books for this year and cut the check to us for the grant money they are holding. Questions about BMI, ASCAP & SESAC broadcasting licenses for re-broadcast. Questions about quality required for recordings and inserting dual station ID in audio track during production. Martha rode up to VANN meeting in Barre.

ADELPHIA TOWER CONTRACT/RIGGER – Don't have response yet from Steve Moyer from Adelphia to set up for rigger on Wednesday. Tony will attempt to contact again on Tuesday. All fingers are crossed that we can still meet with rigger on Wednesday.

**KIOSK USE DURING SUMMER & PROCEDURE-** Sign-up schedule is in the studio. We want to set up at farmers market on Fridays & also cover the Saxtons River parade in July. General consensus is that enhanced visibility is good for adding membership.

**ON AIR BROADCAST SCHEDULE** - If possible we will broadcast from the station during the party.

**ANNUAL MEETING & PARTY**– Annual Meeting discussion. Set for Saturday, June 25<sup>th</sup>. at 3 PM with party to begin about 4:00

Schedule of Annual Meeting

Annual report

Open to comments and visions for the future from the membership.

Nominations for additional candidates from the floor

Words (up to two minutes) from all candidates

Election (Wade, Martha & Tony will count ballots)

Party

Order of business - Annual report, committee reports, and agenda

Review nomination and election procedures

Nominating of directors, discussion and election. Presentation of annual report, eat & drink as required.

**OTHER BUSINESS** – Bob registered station with TechSoup & we are eligible to get some software and hardware before June 30<sup>th</sup> cutoff. Suggestions included MS Office 2003 Professional (\$20), Dreamweaver 2004 (\$35), Quickbooks, Symantec Antivirus & Wireless G Aironet 1200 from Cisco (\$60). We will email around with suggestions of what software to purchase before the 30<sup>th</sup>. Dot has CD's to use at station.

Bob moved to adjourn. Tony 2<sup>nd</sup>. Meeting adjourned at 9:42 PM

**Special notes:** Next regular board meeting and special meeting will be July 11 , 2005 @ 7:00 PM.