WOOL  
-FM Board of Directors Meeting  
Nov 14, 2018  


Vice-President Bruce called the meeting to order, in Bill's absence at 6:15.

ACCEPTANCE OF MINUTES  
Meeting minutes of 10/10/18 were reviewed. Gary moved to accept minutes, Ginger seconded. Motion passed unanimously.

TREASURER'S REPORT  
Treasurer's report was reviewed. Current figures are: Stipend Account=$875.00, Operating Fund =$12,522.773. A full report including October P&L and Balance Sheet was submitted. John moved to accept the report. Dickie seconded. Motion carried unanimously.

OLD BUSINESS
1. Silent Auction:  
Bruce reported we are on track to be ready for the auction on Friday, Nov. 16. There may be too many new items to include in time for the auction. Discussion of possibility of snow and it was determined that cancelation is a last resort and game time decision.

2. Membership Drive Letters:  
It was determined that Gary will have the letter written and sent to board for comment before Dec 4 at 6:30pm when we will gather at Popolo to stuff and stamp envelopes. The “lick and stick” meeting on 11/7 was postponed.

3. EAS Form Submission:  
After some discussion about a minor inaccuracy it was determined that Bruce will submit the form as-is by the deadline (Nov. 19) and we will discuss the issue with the FCC and file an amended form if necessary.

4. Programming:  
a. Gary moved and John seconded the motion to approve Cheryl and Chris Sherwin’s show. The title of the show and its proposed content were not discussed at the meeting.

b. A host fee was paid by check in October by Mimi Yahn. Bruce is investigating the status of Ms. Yahn’s training, etc. Gary will supply Bruce with contact info.

c. It was reported that Derek Decoste has a co-host and the board agreed without vote that Derek should be informed that co-hosts need to be trained and pay a host fee. Melissa volunteered to have the conversation with Derek.
NEW BUSINESS

1. The Online Host Group:
Mark has asked that the board find a volunteer to take over management of the Google Host Group. John volunteered to work with Mark and assume responsibility for the management of the Host Group.

2. The Community Bulletin Board:
Melissa volunteered to take over management of the Community Bulletin Board. The directors underscored its importance as the generator of PSA that DJs read on air. The board approved Melissa, without vote, to run the Bulletin Board. Melissa will make contact with Mark for instruction.

3. The Key Box:
The generous Reads have installed a new lockbox on the exterior of the building. Gary conveyed the information from the Reads that WOOL is the only tenant to use the box but John questioned this noting that the Historical Society might use the box. Discussion was had about changing the combination and Gary noted that the Reads need to be informed of the new combination the moment it’s changed. An undesignated person will follow up in consulting the manual for the box about changing the code.

4. Motion to adjourn: John moved to adjourn and Robert seconded. Motion passed unanimously and the meeting was adjourned at 7:19PM.

Respectfully submitted,
Gary Smith acting on behalf of the Secretary
Attch/
Greetings.
Attached are exhibits to the Treasurer’s Report for October 2018.

We began the month with $13,774.36 in our People’s checking account and $396.71 in our Paypal account.
1. There were no fundraising events in October.
2. There was revenue in the amount of 302.00 including
   A. Membership Mimi Yahn $60.00
   B. Underwriting Popolo $100.00
   C. Merchandise Jazz Concert $44.00
   D. Unspecified $13.00
   E. Upgrade Loan Fund $85.00
3. There were expenses of $751.26
   F. Hanover Insurance $60.00
   G. Town of Rockingham [loan] $244.89
   H. CTI Towers [tower rent] $440.57
   I. Paypal Fees $5.80
4. On October 31, the People’s account showed a balance of $12,921.86 and the Paypal Account showed a balance of $475.91 for a total cash on hand of $13,397.77 for which the unaudited breakdown was:
   Stipend Fund $875.00
   General Operating Fund $12,522.77

Respectfully submitted,
Gary Smith
attch/ Peoples Statement, Paypal Transactions, P&L, Balance Sheet